

36

**Guru Nanak Dev Engineering College, Ludhiana**  
**Department of Computer Applications**

Ref. No.: MCA-434

Dated: 10-4-14

**MINUTES OF MEETING**

Minutes of 1<sup>st</sup> meeting of Board of Studies of Computer Applications department held on 09.04.2014 at 11:00 am in the college committee room.

The following persons were present:

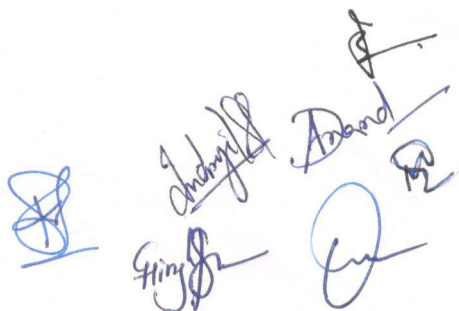
1. Prof. Jasbir Singh Saini Associate Professor & HOD Department of Computer Applications Guru Nanak Dev Engineering College ( Chairman)
2. Prof. Inderjeet Singh Assistant Professor, Department of Computer Applications Guru Nanak Dev Engineering College (Member)
3. Prof. Dinesh Anand Assistant Professor, Department of Computer Applications Guru Nanak Dev Engineering College (Member)
4. Prof. Gurdeep Singh Assistant Professor, Department of Computer Applications Guru Nanak Dev Engineering College (Member)
5. Prof. Daljit Singh, Assistant Professor, Department of Computer Applications Guru Nanak Dev Engineering College (Member)
6. Prof. Mandeep Kaur Assistant. Professor, Department of Computer Applications Guru Nanak Dev Engineering College (Member)

**External Members**

7. Dr. O.P. Gupta, Deputy Director , School of IT, Punjab Agricultural University, Ludhiana ( Member)
8. Mr. Kashmir Singh, District Information Officer, New Courts, DC Office, Ludhiana (Member)
9. Prof. Nirmal Singh, Executive director GNDEC STEP, Ludhiana (Member)

The meeting started with welcome address by Chairman BOS, and the already circulated agenda was put up for discussion. Following decisions were taken unanimously:





### AGENDA ITEM 1

**To vet the PTU syllabus of MCA as adopted by Guru Nanak Dev Engineering College.**

- a. Study scheme of 2012 and onwards.
- b. Study scheme of 2003 and onwards.

**Approved as such**

### AGENDA ITEM 2

**2.1 To approve list of external paper setter examiner's panel.**

**Approved as such**

**2.2 Question paper setting for end semester examinations**

**Approved with following consideration**

The following suggestions were given by the BOS members:

1. Sample paper should be given to the external examiner set by the course instructor.
2. Course objectives should be properly defined for marks distribution in the syllabus.

Further resolved to authorize Chairman BOS for further changes if required.

### AGENDA ITEM 3

**Dividing the 6 month industrial training in two groups (half of the strength in Even Semester and half of the strength in Odd Semester)**

**Approved as such**

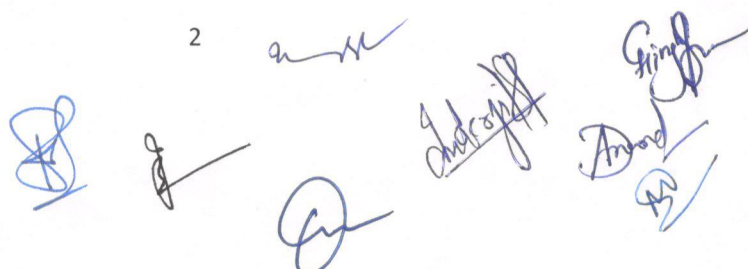
### AGENDA ITEM 4

**Enhancing Industry-Institute interactions through involvement of department faculty in 6 Months Industrial Training**

**Approved with following suggestions**

1. As the Agenda Item 3 has been approved. In case students are going for training in 5<sup>th</sup>/6<sup>th</sup> semester, they have to submit their topics and technology of project before the end semester exam of 4<sup>th</sup> /5<sup>th</sup> semester duly approved by the departmental project committee.

2



Handwritten signatures and initials in blue ink, including a large 'S' and 'J' on the left, and several other signatures on the right, some with names like 'Anand' and 'Gurinder' visible.

2. Department faculty should be taken as guide and co-guide may be taken from industry.

### **AGENDA ITEM 5**

**Approval of new one year diploma course "Post Graduate Diploma in Computer Application (PGDCA) to be started in *Science and Technology Entrepreneurship Park (STEP) - GNDEC, Ludhiana.***

**Approved with following suggestions**

The following suggestions were given by the BOS members:

1. Committee of Prof.Nirmal Singh Grewal(Executive Director), Mr. Puneet Singh (STEP), Prof.Inderjit Singh, Prof. Dinesh Anand,Dr.O.P. Gupta (External Member) has been constituted to finalize the course content of the course scheme finalized by BOS. This course content would be approved by the BOS chairman.
2. Eligibility: Graduation for PGDCA
3. Further resolved to authorize Er. Nirmal Singh Grewal, Executive Director STEP to finalize the fee structure.

### **AGENDA ITEM 6**

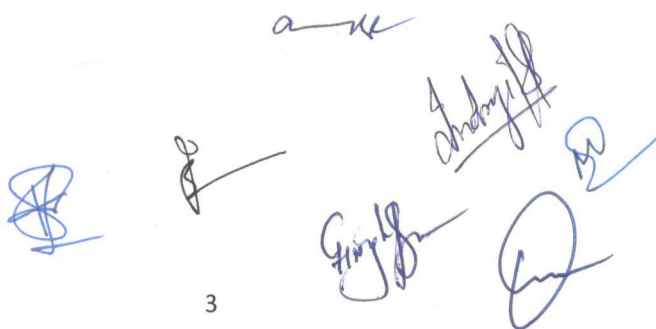
**Approval of new one year Diploma course in Computer Application (DCA)" to be started in *Science and Technology Entrepreneurship Park(STEP) - GNDEC, Ludhiana.***

**Approved with following suggestions**

The following suggestions were given by the BOS members:

1. Committee of Prof.Nirmal Singh Grewal(Executive Director), Mr. Puneet Singh (STEP), Prof.Inderjit Singh, Prof. Dinesh Anand,Dr.O.P. Gupta (External Member) has been constituted to finalize the course content of the course scheme finalized by BOS. This course content would be approved by the BOS chairman.
2. Eligibility: 10+2 with any stream or equivalent for DCA
3. Further resolved to authorize Er. Nirmal Singh Grewal, Executive Director STEP to finalize the fee structure.

3





## AGENDA ITEM 7

**Lateral entry admission in 2<sup>nd</sup> year of MCA in Guru Nanak Dev Engineering College Ludhiana for PGDCA pass outs of STEP GNDEC, Ludhiana.**

The following suggestions were given by the BOS members:

Committee of Prof.Nirmal Singh Grewal(Executive Director), Mr. Puneet Singh (STEP), Prof.Inderjit Singh, Prof. Dinesh Anand,Dr.O.P. Gupta (External Member) is constituted for the exploration of eligibility criteria in later entry scheme of MCA.

**Meeting ended with the vote of thanks**

*Jasbir Singh*  
HOD (MCA) cum Chairman  
Board of Studies

Members of Board of Studies

#	Name	Signature
1	Dr. OP Gupta	<i>Dr. OP Gupta</i>
2	Mr. Kashmir Singh	<i>Kashmir Singh</i>
3	Prof. Nirmal Singh	<i>Nirmal Singh</i>
4	Prof. Gurdeep Singh	<i>Gurdeep Singh</i>
5	Prof. Daljeet Singh	<i>Daljeet Singh</i>
6	Prof. Inderjeet Singh	<i>Inderjeet Singh</i>
7	Prof. Dinesh Anand	<i>Dinesh Anand</i>
8	Prof. Mandeep Kaur	<i>Mandeep Kaur</i>

Distribution:

1. Director, GNDEC, Ludhiana for kind information
2. All members of BOS (MCA)
3. Dean Academics, GNDEC, Ludhiana
4. BOS file

*Dr. OP Gupta* 4

*Kashmir Singh*  
*Nirmal Singh*  
*Gurdeep Singh*  
*Daljeet Singh*  
*Inderjeet Singh*  
*Dinesh Anand*  
*Mandeep Kaur*